



The Township of Muskoka Lakes

REQUEST FOR PROPOSAL

RFP-2021-02

PARKS AND RECREATION MASTER PLAN

ADDENDUM #1

The following addendum is in response to inquiries pertaining to the scope of the proposal document.

TOWNSHIP OF MUSKOKA LAKES
RFP-2021-02 (ADDENDUM #1)

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Responses to Questions as per below:

1. Section 40 outlines a requirement for a condition assessment of existing facilities to understand, among other things, anticipated lifespan. Can the Township elaborate on the expectations for this particular requirement? Is a formal building assessment by a qualified person required? If required, can the Township name the facilities?

The township owns 14 buildings used for community purposes or as community centres. They range from former one room school houses to purpose built, multi-level, buildings. Some are co-located with other facilities including fire stations. All locations have been recently evaluated as part of the Townships Asset Management exercise and this information along with the use information for the past five years will be made available to the selected consultant. It is expected that the consultant will:

1. Visit the sites. Confirm that the evaluations are an accurate reflection of the condition of the facility.
2. Review the use and programming at each of the locations. Confirm the capacity/capabilities of each location for programming of activities.
3. Determine the need community centres based on the recommended parks and recreation strategy.