



Township of Muskoka Lakes

Request for Tender

Contract 2020-19

**ROOF MEMBRANE REPLACEMENT AT
BALA ARENA- 1009 MAPLE STREET**

TOWNSHIP OF MUSKOKA LAKES

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TENDER

TOWNSHIP OF MUSKOKA LAKES

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TOWNSHIP OF MUSKOKA LAKES

TENDER

PART I TENDER CALL

The Corporation of the Township of Muskoka Lakes (after this called the “Owner”) invites Tenders for:

Contract Number: Contract # 2020-19

Described as Roof Membrane Replacement-Bala Arena

Tenders shall be addressed and delivered to: **Township of Muskoka Lakes
P.O. Box 129
1 Bailey Street
Port Carling, Ontario
POB 1J0**

Tenders shall be received until: 2:00 p.m. Tuesday July 21st/2020

Tenders received by the time and date specified above shall be opened and read in public as soon as possible after that time. Public reading of a Tender does not imply any decision by the Owner as to whether a Tender is or is not irregular.

PART II TENDER CONDITIONS

TC-1 Completion and Submissions of Tenders

- 1.1 The Tenderer shall complete all documents pertaining to this Contract in ink or in type.
- 1.2 If the Tenderer is a corporation, an authorized officer of the corporation shall sign and seal the Form of Tender.
- 1.3 If the Tenderer is a partnership, a minimum of two partners shall sign the Form of Tender and signatures shall be witnessed.
- 1.4 If the Tenderer is a sole proprietorship, the sole proprietor shall sign the Form of Tender and the signature shall be witnessed.
- 1.5 The Tenderer shall submit its Tender by the date and time specified in Part I of the Tender.
- 1.6 The Tenderer shall submit to the Owner:
 - a) Part III – Form of Tender;
 - b) the tender deposit;
- 1.7 The Tenderer shall submit the Tender in a sealed and opaque envelope properly identified with the contract number, contract description, name of Tenderer, due date and time.
- 1.8 Tender irregularities will be dealt with in accordance with the Township of Muskoka Lakes Purchasing By-Law 2004-161, as amended.
- 1.9 All inquiries/questions regarding this Tender are to be sent via email to Greig Young Arena Manager at gyoung@muskokalakes.ca. Inquiries must be received no later than five (5) Business Days prior to the tender submission deadline specified in Part I of the Tender or as amended by addendum. Unless otherwise addressed through an addendum, all responses to bid inquiries shall not be incorporated as part of the Contract or in any way change the Contract.

TC-2 Tender Deposit

- 2.1 At the time of tendering, the Tenderer shall submit a tender deposit with its Tender, in the form any one of the following:
 - a) Bid bond signed and sealed by the Tenderer's Surety
 - b) Irrevocable letter of credit
 - c) Certified cheque
- 2.2 The tender deposit must be an original and shall equal at least ten percent (10%) of the Total Tender Price.

- 2.3 Tender Deposits shall be made to the order of or in favour of “The Corporation of the Township of Muskoka Lakes”.
- 2.4 The Owner shall not pay interest on Tender deposits.
- 2.5 The Owner shall retain the Tender deposit of the Tenderers with the first and second lowest acceptable bid until:
- a) the successful Tenderer has executed the Form of Agreement in accordance with Section TC-14 and TC-19 of the Tender; and
 - b) the successful Tenderer has provided all securities and other documents in accordance with Sections TC-12 and TC-19 of the Tender.
- 2.6 The Owner shall return the deposits of all other Tenderers within five (5) Business Days of tender opening.
- 2.7 If bid bonds are used as a Tender deposit, bonds must be from a Surety Company authorized by law to carry on business in the Province of Ontario.

TC-3 Basis of Award

- 3.1 The Township intends to award a contract to the Tenderer who submits the lowest acceptable bid (in accordance with the Township Procurement Policy By-law 2004-161, as amended) by Total Tender Price. Upon formal notification of award the Tenderer shall thereafter be known as the Contractor.

TC-4 Addenda

- 4.1 Addenda will be posted on the Township website (www.muskokalakes.ca) for viewing and shall be located in the same area of the webpage that the Tender documents are downloaded from.
- 4.2 The Township will not notify Tenderers of addendums and it is the responsibility of the Tenderer to monitor the webpage and retrieve posted addendums prior to submitting their bid.
- 4.3 The Tenderer shall ensure that all addenda that are issued are acknowledged and listed under Section FT-1 of the Tender.
- 4.4 The deadline for the posting of addenda is no later than three (3) Business Days prior to tender submission deadline as specified in Part I of the Tender or as amended by addendum.

TC-5 Irregular Tenders

- 5.1 The Owner shall be the sole judge of whether or not a Tender is irregular.

TC-6 Unbalanced Tenders

6.1 The Tenderer shall not submit an unbalanced Tender.

6.2 The Owner shall have the right to:
a) deem a Tender to be unbalanced; and
b) reject a Tender which it deems to be unbalanced.

TC-7 Collusion

7.1 The Tenderer shall not engage in collusion of any sort and, in particular, shall:
a) ensure that no person or other legal entity, other than the Tenderer, has any undisclosed interest in the Tenderer's Tender; and
b) prepare its Tender without any knowledge of, comparison of figures with or arrangement with any other person or firm preparing a Tender for the same work.

TC-8 Right to Accept or Reject Tenders

8.1 Notwithstanding any other provision in this Contract, the Owner shall have the right to:
a) accept any Tender;
b) reject any Tender; and
c) reject all Tenders.

8.2 Without limiting the generality of Section TC-8.1, the Owner shall have the right to:
a) accept an irregular Tender;
b) accept a Tender which is not the lowest Tender; and
c) reject a Tender even if it is the only Tender received by the Owner.

8.3 Acceptance of the Tender shall occur at the time the Owner awards the Tender and not necessarily at the time the award is communicated to the successful Tenderer.

TC-9 Contract Documents

9.1 The Tenderer shall obtain and review all Contract Documents as listed in the Form of Tender including all Addenda issued by the Owner pertaining to this Contract.

TC-10 Errors, Omissions and Discrepancies in the Contract Documents

10.1 If the Tenderer finds any errors or omissions in or discrepancies among the Contract Documents, it shall immediately notify the Owner at the address specified in Part I of the Tender.

10.2 No oral explanation or interpretation by any person shall modify any of the Contract Documents.

TC-11 Irrevocability of Offer

- 11.1 The Tenderer shall not revoke its offer until after the expiration of sixty (60) days after the opening of Tenders by the Owner.
- 11.2 If the Tenderer revokes its offer prior to the expiration of sixty (60) days after the Tender opening, the Tenderer shall forfeit its Tender deposit but this shall not prohibit the Owner from pursuing any other legal remedy which it may have.

TC-12 Successful Tenderer - Securities

- 12.1 The successful Tenderer shall provide each in the amount of at least five percent (5%) of the Total Tender price:
 - a) a performance security or bond signed and sealed by the Tenderer's Surety; and
 - b) a labour and material payment bond signed and sealed by the Tenderer's Surety.

OR

The successful Tenderer may request the Owner to retain the 10% Tender Deposit from Section TC-2 in lieu of this bonding, provided that the Tender Deposit from Section TC-2 was not in the form of a Bid Bond.

- 12.2 The Surety of the successful Tenderer and the bonds referred to in Section TC-12.1(a) and TC-12.1(b) must be originals and shall be to the satisfaction of the Owner if this option is exercised.

TC-13 Successful Tenderer - WSIB Certificate of Clearance

- 13.1 The successful Tenderer shall provide the Owner with a valid Workplace Safety & Insurance Board Certificate of Clearance to the satisfaction of the Owner and in accordance with GC6.05 OPS General Conditions.

TC-14 Successful Tenderer - Execution of Form of Agreement

- 14.1 The successful Tenderer shall execute in accordance with TC-1, in triplicate, the Form of Agreement provided in the Contract Documents.
- 14.2 The successful Tenderer shall forward the executed Form of Agreement to the Owner.

TC-15 Successful Tenderer - Insurance

- 15.1 The successful Tenderer shall provide the Owner with an original Certificate of Insurance for each type of insurance coverage required by Section GC6.03 of the OPS General Conditions.

15.2 The successful Tenderer shall carry insurance, pursuant to Section GC6.03.02 of the OPS General Conditions in the amount of at least FIVE MILLION DOLLARS (\$5,000,000.00).

15.3 The successful Tenderer shall carry insurance, pursuant to Sections GC6.03 of the OPS General Conditions which names the following as additional insured:

The Corporation of the Township of Muskoka Lakes
P.O. Box 129, 1 Bailey Street
Port Carling, ON, P0B 1J0

TC-16 Successful Tenderer - Contractor’s Responsibilities Sign-Off Form

16.1 The successful Tenderer shall provide the Owner a completed and signed *Contractor’s Responsibilities Sign-Off Form* as per the Township of Muskoka Lakes Health and Safety Policy HS-007-PRO-B. A copy of the policy is available during bidding upon request to the Township contact identified in TC-1. The policy shall be provided to the successful Tenderer upon notification of award.

TC-17 Successful Tenderer - Time for Completion

17.1 The successful Tenderer shall complete the Work as defined in GC1.06 by November 27th /2020 and this shall be the date used for the calculation of Liquidated Damages as per TC-18.1.

17.2 The successful Tenderer acknowledges that time shall be deemed to be of the essence of the Contract. For the Tenderer’s purpose of establishing a schedule for the Work, it is anticipated that contract award will be complete within 30 calendar days after the opening of tenders by the Owner. Upon notice of award, the successful Tenderer will be required to complete submissions to the Owner as per TC-19.1. Upon receipt of all required submissions from the successful Tenderer, the Owner will return an executed Form of Agreement and a Purchase Order to the Tenderer within 10 Business Days. Authorization to commence work shall be provided by the Owner as detailed in the Special Provisions of this contract.

17.3 Milestone dates associated with the Contract will be adjusted, when possible, due to any delays to the anticipated award schedule caused by the Owner during the contract award and/or issuance of the authorization to commence work.

TC-18 Successful Tenderer - Liquidated Damages

18.1 Pursuant to Section GC 8.02.09 of the OPS General Conditions, the liquidated damages shall be in the amount of:

Zero DOLLARS (\$ 0) per calendar day beyond the dates outlined for Completion, as determined in TC-17.

18.2 When applied, liquidated damages will be subtracted off the final submitted invoice prior to payment.

TC-19 Successful Tenderer - Submission of Documentation

19.1 The successful Tenderer shall submit the documentation required by Sections TC-12, TC-13, TC-14, TC-15 and TC-16 within seven (7) calendar days of the day the Owner notifies the successful Tenderer that the documentation should be sent to the Owner.

19.2 If the successful Tenderer fails to comply with Section TC-19.1 the Owner may, in its sole discretion, withdraw its acceptance of the Tender and the Tenderer shall have no recourse whatsoever against the Owner.

TC-20 Successful Tenderer - Commencement of the Work

20.1 The successful Tenderer shall not commence the Work until it has received authority to proceed with the work from the Owner as well as the fully executed Form of Agreement signed by both parties (Tenderer and Owner) and a Purchase Order issued by the Owner (include other requirements as needed e.g. start work order).

TC-21 Successful Tenderer - Vendor Performance Management Notice

21.1 The contract resulting from this Tender may be subject to performance evaluation conducted by the Owner. The Owner reserves the right to consider the results of this performance evaluation in the award of future contracts and/or in the selection of vendors for future work. Performance evaluation will be managed in accordance with Township policy HS-007-POL, "Contractor Activities and Control Policy" and Township Procurement Policy By-law 2004-161, as amended.

TOWNSHIP OF MUSKOKA LAKES

PART III - FORM OF TENDER

Tender by:

NAME OF TENDERER

ADDRESS OF TENDERER

TELEPHONE NUMBER

FAX NUMBER

E-MAIL

after this called the “Tenderer”.

FT-1 Contract Documents

1.1 The Contract Documents for Contract Number Contract # 2020-19 are:

- a) Tender
 - i) Part I - Tender Call
 - ii) Part II - Tender Conditions
 - iii) Part III - Form of Tender
- b) Form of Agreement
- c) OPS General Conditions
- d) OPS Standard Specifications and Standard Drawings
- e) Special Provisions – General and Item Specific
- f) All Addenda issued pertaining to the Contract as acknowledged below:
 - Addendum No. ___ dated _____, 20___, No. of Pages ___
 - Addendum No. ___ dated _____, 20___, No. of Pages ___
 - Addendum No. ___ dated _____, 20___, No. of Pages ___
 - Addendum No. ___ dated _____, 20___, No. of Pages ___
 - Addendum No. ___ dated _____, 20___, No. of Pages ___
 - Addendum No. ___ dated _____, 20___, No. of Pages ___
 - Addendum No. ___ dated _____, 20___, No. of Pages ___

FT-2 Tenderer’s Declarations

2.1 The Tenderer declares that it has obtained and read the Contract Documents.

2.2 The Tenderer declares that it understands and agrees to be bound by the

Contract Documents.

2.3 Without limiting the generality of Section FT-2.2, the Tenderer declares that it has, at the time of tendering, fulfilled all of those obligations under the Contract which are required to be fulfilled by the time of tendering.

2.4 The Tenderer declares that all information which it has provided or will provide to the Owner is true.

FT-3 Tenderer’s Offer

3.1 The Tenderer offers to do the work in accordance with the Contract Documents.

3.2 The Tenderer offers to do the work and to accept payment at the unit prices specified in the Schedule of Prices in Section FT-4 of the Tender, in accordance with the Contract Documents.

3.3 The Total Tender Price, based on the estimated quantities in the Schedule of Prices, is:

_____ DOLLARS

(\$_____)

FT-4 Schedule of Prices

4.1 The Schedule of Prices attached is Section FT-4.2 of the Tender.

This offer is made this _____ day of _____, 20_____

Signature of Witness
(only if required by TC-1)

Signature of Tenderer
(Corporate Seal if required by TC-1)

Signature of Tenderer
(Second Signature if required by TC-1)

Print Name of Tenderer(s)

FT-4.2 SCHEDULE OF PRICES

<p align="center">CONTRACT NUMBER Contract # 2020-19 Roof Membrane Replacement Bala Arena</p>						
Item	Spec. Code	Item Description	Unit	Quantity	Unit Price	Total
1.		Removal & Disposal of existing membrane and associated appurtenances for entire area.				
2	<ul style="list-style-type: none"> ▪ CGSB- 37-GP-56M (Modified Bituminous Membranes) ▪ Polyisocyanurate sloped insulation- ULC S704-10 & CAN/CGSB-51.26-M86 ▪ CSA G-164 M1981 Hot Dipped Galvanizing 	Provide new 2 ply modified Bituminous membrane & associated appurtenances. Note** Project to include tapered insulation to provide appropriate roof drainage		316 Square Metres		
3		Accommodate existing roof drains & provide all flashing and mechanical finishing as required.		51.2 metres		
Total Tender Price (Transfer Amount to FT-3.3 of the Tender)						
Tenderer's HST Registration Number:						

4.3 All prices to be shown excluding HST.

4.4 It is understood that the estimated quantities in the foregoing schedule are solely for the purpose of facilitating the comparison of bids and the Tenderer's compensation will be computed upon the basis of the actual quantities in the completed work, whether they be more or less shown herein.

- 4.5 The quantities shown in this Tender are an estimate only and are not a guarantee of amount of material to be supplied under this contract. The Township of Muskoka Lakes reserves the right to adjust quantities without a change in the tendered unit price.
- 4.6 The unit price shall govern whenever the total amount bid for an item does not agree with the extension of the quantity and the unit price, and the total item amount from Section FT-4.2 and the Total Tender Price in Section FT-3.3 and FT-4.2 shall be corrected accordingly.

SECTION B

FORM OF AGREEMENT

TOWNSHIP OF MUSKOKA LAKES

FORM OF AGREEMENT

This Form of Agreement witnesses that a Contract was made as of the _____ day of _____, 20____.

BETWEEN:

(after this called the “Contractor”)

AND:

THE CORPORATION OF THE TOWNSHIP OF MUSKOKA LAKES

(after this called the “Owner”)

AND WITNESSES that the Contractor and the Owner agree as follows:

FA-1 The Contractor shall perform the following work:

Contract Number
Contract # 2020-19

Described as Roof Membrane Replacement Bala Arena (Front Roof)

FA-2 The Contractor shall perform the work in accordance with the Contract Documents listed in the Tender.

FA-3 The Owner shall pay the Contractor in accordance with the unit prices in the Schedule of Prices in the Tender pursuant to the Contract Documents.

FA-4 The provisions of the Contract Documents shall endure to the benefit of and be binding upon the Contractor and the Owner and their respective heirs, legal representatives, successors and assigns.

IN WITNESS WHEREOF the Contractor and the Owner have executed, in the manner required by law, this Form of Agreement.

Signature *Date*

Contractor
(Corporate Seal if required by TC-1)

Signature *Date*

Mayor
The Township of Muskoka Lakes

Signature *Date*

Contractor
(Second Signature if required by TC-1)

Signature *Date*

Clerk
The Township of Muskoka Lakes

Signature *Date*

Witness
(Only if required by TC-1)

SECTION C
Use if no Modified GCs
OPS
GENERAL CONDITIONS
OF CONTRACT

ONTARIO PROVINCIAL STANDARDS

GENERAL CONDITIONS OF CONTRACT

The Contractor acknowledges that the general conditions of this contract are the Ontario Provincial Standard "OPS General Conditions of Contract". It is the responsibility of the Contractor to ensure that they have the correct document.

For this contract the following version of the OPS General Conditions of Contract shall apply:

OPS General Conditions Month Year (OPSS.MUNI 100).

Use if no Modified GCs

SECTION C
MODIFIED OPS
GENERAL CONDITIONS
OF CONTRACT

Use if Modified GCs

ONTARIO PROVINCIAL STANDARDS

MODIFIED OPS GENERAL CONDITIONS OF CONTRACT

The Contractor acknowledges that the general conditions of this contract are the Modified OPS General Conditions of Contract contained in this section and the OPS General Conditions of Contract.

For the purposes of this document, modification made to the OPS General Conditions of Contract shall be (i), Supplemental General Conditions, in the order of precedence. Original OPS General Conditions of Contract text shall be (j) in the order of precedence.

For this contract the following version of the OPS General Conditions of Contract shall apply:

OPS General Conditions Month Year (OPSS.MUNI 100) – Modified by Modified OPS General Conditions of Contract in this section.

SECTION D

OPS STANDARD SPECIFICATIONS AND STANDARD DRAWINGS

ONTARIO PROVINCIAL STANDARDS

STANDARD SPECIFICATIONS AND STANDARD DRAWINGS

SS-1 OPS Standard Drawings and Specifications

- 1.1 The Contractor acknowledges that certain standard drawings and specifications, which are provisions of this Contract, have *not* been reproduced for inclusion in the Contract Documents.
- 1.2 The Contractor acknowledges that the standard drawings and specifications referred to in the Contract Documents are -Canadian General Standards Board specifications

The Contractor shall obtain its own copy of the standard drawings and specifications.

Only the municipal and provincial common standards on OPS Volumes 1 to 4 and the municipal-oriented specifications in OPS volumes 7 and 8 apply to this Contract, unless specified otherwise in the Contract Documents.

- 1.3 The Standard Drawings which are provisions of this Contract include, but are not limited to:

Drawing	Rev No	Drawing	Rev No	Drawing	Rev No

- 1.4 The Ontario Provincial Standard Specifications (OPSS) which are provisions of this Contract include, but not limited to:

Specification	Rev. Date	Description

SECTION E

SPECIAL PROVISIONS -

GENERAL

TOWNSHIP OF MUSKOKA LAKES

SPECIAL PROVISIONS - GENERAL

Special Provisions - General are non-technical specifications, which can amend or extend the OPS General Conditions contained in Section C of the Tender documents. Special Provisions - General do not relate to any one specific tender item, but apply to either a number of tender items or the contract as a whole.

Special Provisions - General rank third (c) in the order of precedence, GC2.02. If a conflict exists between the Special Provisions - General and the Special Provisions - Item Specific, the Special Provisions - General shall take precedence.

The Contractor acknowledges that the Special Provisions - General as produced by the Township of Muskoka Lakes and listed herein are provisions of this Contract.

Clause No.	Special Provisions - General	Pages
SP-E-1	Special Provisions - General	E-2 to E-3

TOWNSHIP OF MUSKOKA LAKES

SPECIAL PROVISIONS – GENERAL

No. SP-E-# F1-F4

TOWNSHIP OF MUSKOKA LAKES

GENERAL PROVISIONS – ENTIRE PROJECT

No. SP-F-#

1.1 Definitions:

Township:	Refers to the Township of Muskoka Lakes
Owner:	Refers to the Township of Muskoka Lakes
Tenderer:	Refers to any eligible entity providing a Tender Bid
Successful Tenderer:	Refers, in the event of an award, to the selected Proponent.

1.2 INDEMNIFICATION

The successful Tenderer shall indemnify and hold harmless the Township, its officers, Council members, partners, agents and employees from and against all actions, claims, demands, losses, costs, damages, suits or proceedings whatsoever which may be brought against or made upon the Township and against all loss, liability, judgements, claims, suits, demands or expenses which the Township may sustain, suffer or be put to resulting from or arising out of the successful Tenderers failure to exercise reasonable care, skill or diligence or omissions in the performance or rendering of any Tenderer, its agents, officials and employees.

1.3 ABILITY AND EXPERIENCE OF TENDERER

It is not the purpose of the Township of Muskoka Lakes to award this contract to any Tenderer who does not furnish satisfactory evidence of possessing the ability and experience in this class of work and sufficient capital and plant resources to ensure acceptable performance and completion of the Tender.

The following criteria will be utilized by the Township to determine whether a Tenderer is qualified to undertake the award:

- a) The Tenderer's ability and agreement to supply the goods/services
- b) The Tenderer's ability to work effectively with the Township staff and

other representatives.

- c) The Tenderer's history with respect to providing satisfactory results and acceptable cooperation.

All Tenderers are invited to provide references or additional information it determines will assist the Township in using the aforementioned criteria. The Township may reject the lowest or any submissions if after investigation and consideration, the Township concludes, in its opinion, that the Tenderer is not able to supply the goods/services in a manner satisfactory to the Township.

1.4 HEALTH & SAFETY

The successful Tenderer must comply with all requirements set out in the Occupational Health & Safety Act and all other regulations that apply to the job at hand.

1.5 PROTECTION OF WORK & PROPERTY

The successful Tenderer shall provide continuous and adequate protection of all goods from damage and shall protect the Owner's property from injury or damage arising until delivery of goods/services. The successful Tenderer shall make good any such damage or injury.

1.6 WARRANTY

The Tender submission shall include a brief summary on the Schedule of Items and prices of warranties and guarantees covering materials and workmanship. If the product needs to be returned to the supplier for warranty work, it will be at full cost to the successful Tenderer. Warranty work will be performed at the closest dealer.

1.7 LIMITED LIABILITIES

The Township's liability under this Tender document shall be limited to the actual goods/services ordered and provided.

1.8 TENDERER EXPENSE

Any expenses incurred by the Tenderer in the preparation of this Tender submission are entirely the responsibility of the Tenderer and will not be charged to the Township.

SECTION F

SPECIAL PROVISIONS – ITEM SPECIFIC

TOWNSHIP OF MUSKOKA LAKES

SPECIAL PROVISIONS – ITEM SPECIFIC

Special Provisions – Item Specific are usually technical in nature and relate to specific tender items. Special Provisions – Item Specific can either amend or extend the OPS Standard Specifications contained in Section D of the Tender documents or they can be used to provide nonstandard, item specific special provisions.

Special Provisions – Item Specific rank third (c) in the order of precedence, GC2.02. If a conflict exists between the Special Provisions - General and the Special Provisions - Item Specific, the Special Provisions - General shall take precedence.

The Contractor acknowledges that the Special Provisions – Item Specific as produced by the Township of Muskoka Lakes and listed herein are provisions of this Contract.

Clause No.	Special Provisions – Item Specific	Pages
SP-F-1	Special Provisions – Item Specific	F-2 to F-4

TOWNSHIP OF MUSKOKA LAKES

SPECIAL PROVISIONS – ITEM SPECIFIC

No. SP-F-#F1-F4

2.0 Definitions:

Township:	Refers to the Township of Muskoka Lakes
Owner:	Refers to the Township of Muskoka Lakes
Tenderer:	Refers to any eligible entity providing a Tender Bid
Successful Tenderer:	Refers, in the event of an award, to the selected Proponent.

2.0 SCOPE OF WORK

To supply all labour, material and equipment for the removal of existing roofing membrane material to the deck including where necessary all flashing, carpentry and sheet metal and all other material pertinent to the system and install new Modified Bitumen roof membrane material all as specified and to match existing installations with grade/drainage improvements for the purpose of the roofing replacement.

2.1 SUMMARY OF SECTION

- 2.1.1 Set up safety parapets and bump lines where required.
- 2.1.2 Remove existing roofing system, flashing, insulation, vapour barrier down to existing roof deck. Successful Proponent will dispose of all rubbish (old material) as per tender quote.
- 2.1.3 Provide temporary waterproofing between areas of new and existing roofing to ensure no leaks within transitions.
- 2.1.4 Install sloping insulation 4 inches to 2 inches for the entire length of the building.
- 2.1.5 Remove steel wall cladding on gable wall above roof and supply new 2 Ply Bitumen torch on system to run the bitumen membrane roofing up and behind wall one foot.
- 2.1.6 Provide a new two-ply Modified Bituminous membrane mechanically fastened roofing system.
- 2.1.7 Replace all drains and fascia trim.
- 2.1.8 Provide and install all new flashing and mechanical finishing as required.
- 2.1.9 Remove all safety equipment upon completion and cleanup site. All garbage is to be disposed of by the successful Tenderer as part of the project cost.

2.2 ROOF ASSEMBLY & MATERIAL SPECIFICATIONS

2.2.1 Tenderers are to submit all material specifications with their proposal.

2.2.2 The roof membrane cross section shall be:

- a) Existing roof deck to remain
- b) Vapour barrier
- c) 2” Mechanically fastened polyisocyanurate insulation
- d) ½” Overlayment board-hot adhered
- e) Modified Bitumen Base-hot adhered
- f) Modified Bitumen Cap-Torch applied

2.3 PROTECTION

2.3.1 Provide and maintain in working order, suitable fire extinguishers and locate in prominent positions to approval of authorities having jurisdiction.

2.3.2 All flammable liquids shall be confined in either safety containers approved by Underwriter’s Laboratories Inc., or the fuel tanks of operating equipment. The successful Tenderer shall keep the site or work free of waste material, rubbish and debris. No burning or welding operations shall be performed without the written approval of the Township of Muskoka Lakes.

2.3.3 Successful Tenderer will include in contract price for additional protective measures deemed necessary to ensure that the interior and contents of the existing building will be protected and free from the entry of dust or water at all times.

2.3.4 The Successful Tenderer shall be responsible for unloading, storing protecting against climatic conditions and security of all material and equipment necessary to perform work.

2.3.5 Protect all adjacent installations, trees, scrubs, sidewalks, asphalt, curb, etc. from any damage resulting from performing work on this contract. Any damages to existing work are to be repaired without cost to the Corporation of the Township of Muskoka Lakes.

2.3.6 Protect all interior finishes, fixtures and systems components with Township of Muskoka Lakes, Arena Manager and will ensure no persons are occupying the areas below to which the repairs or felt replacements are being completed.

2.3.7 Successful Tenderer shall provide the Township of Muskoka Lakes records of training for Working at Heights for all employees working on the project.

2.4 WORKMANSHIP

2.4.1 Work shall be of highest quality performed by technicians, mechanics, labourers and operators skilled in this trade, proficient in the use of various material specified.

2.4.2 As work proceeds and upon completion, clean up and remove all debris, rubbish and surplus material from site.

2.4.3 The Successful Tenderer or his authorized delegate shall be at the site at all times while work is in progress.

2.5 PERMITS

2.5.1 The Successful Tenderer shall be responsible for obtaining and payment of all permits and licenses necessary to carry out the required work.

2.6 CLEANLINESS

2.6.1 Maintain the work area grounds in a tidy condition, free from the accumulation of waste products and debris.

2.6.2 Provide waste bins for the containment of all waste roofing material and debris associated with the replacement of the roofing material at Bala Arena. Remove the filled bins from the site at the end of each working day. Waste bins must be moved to a minimum of 50 feet away from the building each night.

2.6.3 Remove all stains, spots and dirt from the walls, floor and other exterior decorative work.

2.6.4 Where dust has been caused to fall into the interior of the buildings then vacuum clean areas.

2.6.5 When the project is substantially complete, remove all surplus material, tools and equipment not required for the performance of the remaining work.

2.7 COMPLETION OF WORK

2.7.1 All protection shall be removed, damage to adjacent structure resulting from work of this contract shall be made good and material, debris, tools, and equipment shall be removed from the premises and the building and site left in a condition satisfactory to the Township of Muskoka Lakes.

2.7.2 All work shall be carried out on a continual basis where possible until completed. All work shall be completed no later than Friday November 27th/2020.