



**THE CORPORATION OF THE TOWNSHIP OF MUSKOKA LAKES  
COMMITTEE / BOARD APPLICATION FORM**

The Ontario Human Rights Code prohibits discrimination in employment based on age, creed, disability, family and marital status, gender identity and gender expression, race and related grounds (such as ancestry, ethnicity, religion or place of origin), receipt of public assistance, record of offenses, sex and sexual orientation.

**COMMITTEE OR BOARD APPLIED FOR:** \_\_\_\_\_

**NAME:** \_\_\_\_\_  
 Last First Middle Initial

**ADDRESS:** \_\_\_\_\_  
 Street Number Street Name Town Province Postal Code

**PHONE:** \_\_\_\_\_  
 Residence Business Mobile

**E:MAIL:** \_\_\_\_\_

**QUALIFICATIONS**

Are you an eligible elector in the Township of Muskoka Lakes? (resident, owner, or tenant of land or spouse of owner or tenant)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you a Canadian citizen?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you at least 18 years of age?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you employed by the Township of Muskoka Lakes?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you employed by the Township of Muskoka Lakes Public Library Board?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Have you served on a committee, local board or similar body before?     **YES**         **NO**  
 If yes, please provide the committee or local board name and the duration of your participation.

\_\_\_\_\_

\_\_\_\_\_

Describe your volunteer and community involvement experience.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe your reasons for seeking appointment to this committee/local board and any other information you feel may be helpful when the Township is considering your application (please attach a resume and/or supporting documentation to assist with the review and decision making process).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe your skills, knowledge and experience that you would bring to this position.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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**PLEASE READ CAREFULLY – CONDITIONS OF APPOINTMENT**

**Declaration of Pecuniary Interest**

The *Municipal Conflict of Interest Act* requires all members of Council appointed committees or local boards to declare a direct or indirect pecuniary interest in any matter being considered by the committee or local board. The member must complete the Disclosure of Pecuniary Interest Form and submit it to the meeting secretary/Clerk (whichever is applicable) and disclose the interest during the designated portion of the meeting. Members who have declared an interest on any item shall not participate in the discussion of or vote on the item, and shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

**Code of Conduct**

Council appointed committee and local board members work on behalf of the Township of Muskoka Lakes Council for the members of the public and are required to adhere to the Township of Muskoka Lakes Code of Conduct for Members of Council and Local Boards (with the exception of the Muskoka Lakes Public Library Board). A copy of this Code of Conduct can be found on the Township of Muskoka Lakes website at [www.muskokalakes.ca](http://www.muskokalakes.ca).

**APPLICANT'S CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that if appointed, falsified statements in this application shall be considered sufficient cause for dismissal. I have read and understand the requirements of me, should I be appointed to a committee or local board, under the *Municipal Conflict of Interest Act* and under the Township of Muskoka Lakes Code of Conduct for Members of Council and Local Boards.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Personal information is collected under the authority of the Municipal Act, 2001 and will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56. Personal information on this form will be used to assess the candidate's qualifications for appointment to one of the Township's various committees or boards.

**Thank you for your interest in the Township of Muskoka Lakes**

Direct completed forms and enquiries to: Office of the Clerk, Township of Muskoka Lakes  
1 Bailey St, PO Box 129, Port Carling, ON P0B 1J0  
Phone: (705) 765-3156 Fax: (705) 765-6755  
Email: [ltarasuk@muskokalakes.ca](mailto:ltarasuk@muskokalakes.ca)