

**THE CORPORATION OF THE TOWNSHIP OF MUSKOKA LAKES**  
***MINUTES - MUSKOKA COMPLIANCE AUDIT COMMITTEE MEETING***  
***Friday, July 31, 2015***

A Meeting of the Muskoka Compliance Audit Committee was held on Friday, July 31, 2015, at 1:00 PM in the Council Chambers, Municipal Offices, Port Carling, Ontario.

**COMMITTEE MEMBERS  
PRESENT:**

Bob Panizza, Chair  
Joan A. Pajunen, Vice Chair  
Sandra Monette

**TOWNSHIP OF MUSKOKA  
LAKES OFFICIALS PRESENT:**

Cheryl Mortimer - Clerk  
Terri Guthrie - Clerk's Assistant

**LEGAL COUNSEL PRESENT:**

James I. McIntosh - Barriston Law

**1. Call to Order**

a. The meeting was called to order by the Chair, Bob Panizza, at 1:00 p.m.

**2. Disclosure of Interest**

a. There were no disclosures made.

**3. Consideration of Applications for a Compliance Audit**

**a. Review Committee Mandate**

1. None.

**b. Compliance Audit Applications**

1. Committee to consider Applications

Following receipt of the legal opinion (item 4.a., below), Committee considered the following compliance audit requests.

a. Resolution Number MCAC – 1 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee grant the application for a Compliance Audit of the 2014 municipal election campaign finances of Don Furniss.

Carried

b. Resolution Number MCAC – 3 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee grant the application for a Compliance Audit of the 2014 municipal election campaign finances of W. Ron Brent.

Carried

c. Resolution Number MCAC – 5 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee grant the application for a Compliance Audit of the 2014 municipal election campaign finances of Jean-Ann Baranik.

Carried

d. Resolution Number MCAC – 7 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee grant the application for a Compliance Audit of the 2014 municipal election campaign finances of Greg Knight.

Carried

e. Resolution Number MCAC – 9 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee grant the application for a Compliance Audit of the 2014 municipal election campaign finances of Gault McTaggart.

Carried

f. Resolution Number MCAC – 11 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee grant the application for a Compliance Audit of the 2014 municipal election campaign finances of Linda Barrick-Spearn.

Carried

2. Committee to consider appointment of auditor (if required)

Committee considered the following auditor appointments.

a. Resolution Number MCAC – 2 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee appoint Pahapill and Associates Professional Corporation, Chartered Accountants as auditor to conduct a compliance audit of the 2014 municipal election campaign finances of Don Furniss.

Carried

b. Resolution Number MCAC – 4 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee appoint Pahapill and Associates Professional Corporation, Chartered Accountants as auditor to conduct a compliance audit of the 2014 municipal election campaign finances of W. Ron Brent.

Carried

c. Resolution Number MCAC – 6 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee appoint Pahapill and Associates Professional Corporation, Chartered Accountants as auditor to conduct a compliance audit of the 2014 municipal election campaign finances of Jean-Ann Baranik.

Carried

d. Resolution Number MCAC – 8 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee appoint Pahapill and Associates Professional Corporation, Chartered Accountants as auditor to conduct a compliance audit of the 2014 municipal election campaign finances of Greg Knight.

Carried

e. Resolution Number MCAC – 10 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee appoint Pahapill and Associates Professional Corporation, Chartered Accountants as auditor to conduct a compliance audit of the 2014 municipal election campaign finances of Gault McTaggart.

Carried

f. Resolution Number MCAC – 12 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee appoint Pahapill and Associates Professional Corporation, Chartered Accountants as auditor to conduct a compliance audit of the 2014 municipal election campaign finances of Linda Barrick-Spearn.

Carried

**4. Consideration of Auditor/Legal Reports**

- a. Chair Panizza requested James I. McIntosh, Solicitor, Barriston Law, to provide a legal opinion. This was further to Committee's request at the July 29, 2015 meeting regarding the compliance audit requests submitted by Mr. Alan Gill, with respect to the 2014 election campaign finances of Candidates Mr. Don Furniss, Mr. Gault McTaggart, Ms. Jean-Ann Baranik, Ms. Linda Barrick-Spearn, Mr. W. Ron Brent, and Mr. Greg Knight.

Mr. McIntosh, Solicitor, Barriston Law, attended the meeting. He provided and reviewed his legal opinion with respect to the six requests as they relate to the Municipal Elections Act and the 2014 Candidates' Guide for Ontario Municipal and School Board Elections including; election expense reporting obligations, impacts of the guidelines, reasonable grounds, case law, de minimis claims and power of the Committee.

Mr. McIntosh answered questions from Committee in this regard.

**5. Closed Session**

- a. Committee in Closed Session was not held.

**6. Adjournment**

- a. Consideration of a resolution to adjourn.

Resolution Number MCAC – 13 – 31/07/15

Member Pajunen – Member Monette: Be it resolved that the Muskoka Compliance Audit Committee meeting of July 31, 2015 in the Township of Muskoka Lakes adjourn at 1:40 p.m.

Carried

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Cheryl Mortimer, Clerk