

Schedule "A"
Attached to and forming part of By-law 2021-122
THE CORPORATION OF THE TOWNSHIP OF MUSKOKA LAKES
LEGISLATIVE SERVICES
EFFECTIVE JANUARY 1, 2022

	APPLICABLE FEE in \$ (+ HST, WHERE APPLICABLE)
Photocopies	
Per copy for the first 10 copies	1.00
Per hour for staff time for copying	43.00
Per hour for staff time for research and retrieval	43.00
Plot Copies - per square foot	2.00
Photocopies	
Special groups within the Township Per copy (i.e. Museum, Adult Skating, Adult Hockey Teams, Minor Hockey, Figure Skating and Ringette Clubs) (Note: if the special group provides the paper required, the fee may be waived)	0.50
Photocopies	
Committees directly related to the Township (i.e. Community Centres, Heritage, Communities in Bloom, Recreation Trails, Economic Development)	no charge
Data Stick - Per Township Issued Data Stick	25.00
Document Certification - Per related set of documents/ per visit (non municipal)	21.00
Document Commissioning - Per related set of documents/ per visit (non municipal) i.e. motor vehicle transfer/travel/letters/pension documents	21.00
Municipal Freedom of Information & Protection of Privacy Requests	
Request for access	5.00
Per page of photocopies and computer printouts	0.20
Per each USB Thumb Drive or CD	10.00
Per 15 minutes spent by any person for manually searching a record and for preparing a record	7.50
Per 15 minutes spent by any person preparing a record for disclosure including severing	7.50
Per 15 minutes spent by any person developing a computer program or other method to produce a record from machine readable record	15.00
Original Road Allowance Purchase	
Per application (plus cost of land at the rate per square foot – minimum cost applied). Applicant is also responsible for all legal and survey costs.	Application 950.00 Refund if denied 475.00 Rate per sq ft \$0.75 Min. land cost \$1,500.00
Original Shore Road Allowance Purchase	
Per application (plus cost of land at the rate per square foot – minimum cost applied). Applicant is also responsible for all legal and survey costs.	Application 950.00 Refund if denied 475.00 \$1.50 sq ft - Class 1 \$1.15 sq ft - Class 2 \$0.75 sq ft - Class 3 Min. land cost \$1,500.00
Sale of Flooded Land	
Per application (plus cost of land at the rate per square foot - minimum cost applied). Applicant is also responsible for all legal and survey costs.	Application 550.00 Refund if denied 275.00 \$1.50 sq ft - Class 1 \$1.15 sq ft - Class 2 \$0.75 sq ft - Class 3 Min. land cost \$1,500.00
Sale and Other Disposition of Land	
Per application	950.00
Application refund if denied	475.00
Land acquisition cost -appraisal of the fair market value. Applicant is also responsible for all legal and survey costs	

Schedule "A"
Attached to and forming part of By-law 2021-122
THE CORPORATION OF THE TOWNSHIP OF MUSKOKA LAKES
LEGISLATIVE SERVICES
EFFECTIVE JANUARY 1, 2022

	APPLICABLE FEE in \$ (+ HST, WHERE APPLICABLE)
License Agreements Per initial agreement application (annual fee of \$640.00 for first five years, with annual fee increases at \$160.00 per every 5 year increment). Applicant is also responsible for all legal & survey costs. Per application to renew an existing agreement. Applicant is also responsible for all legal & survey costs.	Application 750.00 Refund if denied 375.00 Application 450.00 Refund if denied 225.00
Bingo Lotteries (prizes not to exceed \$5,500 in any event)	3% of the total prizes to be awarded in one event multiplied by the number of events to be licensed
Raffle Lotteries (prizes not to exceed \$ 50,000 in any event)	3% of the market value of all the prizes, whether it be cash or merchandise (minimum charge 3.00)
Break Open Ticket Lotteries (Nevada)	3% of the prizes to be awarded per unit multiplied by the number of units to be sold
Bazaar Lotteries – a one day event conducting a combination of a raffle not exceeding \$ 500.00 in prizes, a bingo not exceeding \$ 500.00 in prizes, a maximum three wheels of fortune with a maximum bet of \$ 2.00.	3% of the prizes to be awarded in raffle & bingo, 10.00 per wheel of fortune per day
Lottery License Amendment or extension to existing license	53.00
Lottery License Letter of support for Provincial license	53.00
Liquor License AGCO Municipal Information Form - Per request	53.00
Liquor License AGCO Temporary Liquor License extension - Letter of No Objection - Per request	53.00
Liquor License AGCO Significant Event Status Resolution	53.00
Fence Viewers Administration fee ¹	Application Fee 320.00 plus fence viewer fees – 105 per half day / 210 per full day plus travel X 3 viewers
Property Standards Fee ² to appeal an Order to Comply in accordance with the Ontario Building Code Act, 1992 S.O. 1992, Chapter 23, Section 15.3, to the Property Standards Appeal Committee. (Fee required to file application – fee will be refunded if order not confirmed by the committee) A confirmed order includes an order modified by the committee.	Appeal Fee 320.00 plus committee fees 105 per half day / 210 per full day plus travel X 3 members
Civil Marriage Solemnization Services	320.00 plus travel and accommodation expense

¹ fence viewer fees currently charged through By-law 2018-151

² property standards committee fees currently charged through By-law 2018-150