

Operating Guideline # 225

Working At Heights – Non Emergency

September 29, 2019



**PURPOSE:**

The purpose of this Operating Guideline (OG) is to establish work guidelines for staff who may potentially be exposed to the risk of falling from heights in a non-emergency role or circumstance.

**GUIDELINE:**

**General**

1. Personal assigned in support roles to conduct fire prevention or other duties including inspection/enforcement and fire cause determination duties shall not enter into or onto areas where a risk of falling from heights is present. This includes climbing or working on temporary structures/scaffolds; or where unguarded openings or edges in a roof or floor are present; or on unstable or unfinished work areas.
2. Staff who encounter such challenges in the course of their duties shall consult with their supervisors prior to engaging in any work that may expose them to a fall from heights.
3. Options of Engineering out the hazard will be considered first, and weighing the work versus the risk may result in renting equipment to continue the work or hiring other sources to gather evidence.

**RESPONSIBILITY:**

It is the responsibility of all members to comply with the provisions of this OG and particularly that Company Officers (supervisors), and fire prevention officers or firefighters (workers) ensure that they adhere to their duties in accordance with the provisions of this document and the Occupational Health and Safety Act.

**REFERENCES:**

- Occupational Health and Safety Act (RSO 1990, c. 0.1)
- O. Reg 297/13, Occupational Health and Safety Training Regulation
- O. Reg 213/91, Construction Projects Regulation
- Section 21 Committee Guidance Note GN-6-40, Working at Heights