

THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD
MINUTES - OF THE REGULAR MEETING
Tuesday, January 12, 2021

A Regular Meeting of the Library Board was held virtually via Zoom on Tuesday, January 12, 2021, at 1:00 p. m.

PRESENT:

Kim Alexander
Heidi Berninger – Vice-Chairperson
Barb Bridgeman – Councillor
Marg Buddo
Valerie Duke – Chairperson
Donelda Hayes – Councillor
Cathy Duck-CEO, Secretary/Treasurer

1. Call to Order

- a. V. Duke called the meeting to order at 1:06 p.m.

2. Respect and Acknowledgement Declaration

<p>“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (<i>Oh-jib-way</i>) Nation and the Huron /Wendat (<i>Huron/When-dat</i>) Nation and now includes communities from the Mohawk Nation and the Metis (<i>May-tee</i>) Nation of Ontario. We acknowledge their stewardship throughout the ages.”</p>

3. Adoption of Agenda

- a. Consideration of a resolution to adopt the Library Board agenda dated January 12, 2021.

Resolution Number 1-01/12/21

Moved by H. Berninger; Seconded by D. Hayes; be it resolved that the Library Board agenda be adopted.

Carried.

K. Alexander joined the meeting at 1:12.

4. Disclosure of Interest

- a. None declared.

5. Receipt/Adoption of Minutes

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, December 15, 2020.

Resolution Number 2-01/12/21

Moved by D. Hayes; Seconded by M. Buddo; be it resolved that the Library Board minutes for the meeting held on Tuesday December 15, 2020 be adopted.

Carried.

6. Business Arising from the Minutes

- a. None.

K. Alexander joined the meeting.

7. Financial

- a. Budget Variance Expense Report to December 31, 2020.
 - Reviewed.

- b. Budget 2021
 - First draft has been submitted to municipality. Capital budget will be presented to Finance Committee on January 15, 2021.

8. Reports

- a. CEO
 - as reported.
 - Additions to report –
 - 2021 Reading Challenge
 - Performance reviews are completed
 - Friends AGM January 21, 2021
 - Ontario Parks Pass available to borrow.

- b. Council Representative
 - Council provided input into District Council Composition review

9. Administrative Issues

- a. COVID-19
 - A workplace safety plan document has been posted at the Library.

- b. Year Three Board Plan
 - Revised.

- c. Strategic Plan
 - Library Strategic Plan 2021-2024 was reviewed and approved by the Board.

Resolution Number 3-01/12/21

Moved by D. Hayes; Seconded by H. Berninger; be it resolved that the Muskoka Lakes Public Library Board adopts the Library Strategic Plan 2021-2024.
Carried.

10. Policy Development and Review

- a. OPCIRC-11 – Room Rental

Resolution Number 4-01/12/21

Moved by B. Bridgeman; Seconded by D. Hayes; be it resolved that the Muskoka Lakes Public Library Board adopts the policy Room Rental.

Carried.

b. ACCESS-01 – Accessibility Standard for Customer Service

Resolution Number 5-01/12/21

Moved by H. Berninger; Seconded by D. Hayes; be it resolved that the Muskoka Lakes Public Library Board adopts the policy Accessibility Standard for Customer Service as amended.

Carried.

c. OPCIRC-13 – Fee Schedule

Resolution Number 6-01/12/21

Moved by B. Bridgeman; Seconded by H. Berninger; be it resolved that the Muskoka Lakes Public Library Board adopts the policy Fee Schedule.

Carried.

11. New and Unfinished Business

a. Presentation to Council

-V. Duke will present a Library update to Council on January 13.

b. CanadaHelps online donation platform

-Board is in favour of the Library moving forward with online donations. The CEO will contact M. Donaldson, Director of Finance, for assistance with charitable organization information requirements.

13. Adjournment

a. Consideration of a resolution to adjourn.

Resolution Number 7-01/12/21

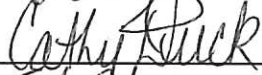
Moved by H. Berninger; be it resolved that the meeting adjourn at 2:03 p.m. and the next regular meeting of the Board will be held on Tuesday, February 9, 2021 virtually via Zoom at 1:00 p.m.

Carried.

CHAIRPERSON:



SECRETARY:



APPROVED:

