

**THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD**  
***MINUTES - OF THE REGULAR MEETING***  
***Tuesday, June 15, 2021***

A Regular Meeting of the Library Board was held outside at the Norma and Miller Alloway Library on Tuesday, June 15, 2021, at 1:00 p. m.

**PRESENT:**

Kim Alexander  
Heidi Berninger – Vice-Chairperson  
Barb Bridgeman – Councillor  
Marg Buddo  
Valerie Duke – Chairperson  
Donelda Hayes – Councillor  
Cathy Duck-CEO, Secretary/Treasurer

**1. Call to Order**

- a. V. Duke called the meeting to order at 1:02 p.m.

**2. Respect and Acknowledgement Declaration**

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

**3. Adoption of Agenda**

- a. Consideration of a resolution to adopt the Library Board agenda dated June 15, 2021.

**Resolution Number 1-06/15/21**

Moved by B. Bridgeman; Seconded by M. Buddo; be it resolved that the Library Board agenda be adopted.  
Carried.

**4. Disclosure of Interest**

- a. None declared.

**5. Receipt/Adoption of Minutes**

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, May 11, 2021.

**Resolution Number 2-06/15/21**

Moved by H. Berninger; Seconded by K. Alexander; be it resolved that the Library Board minutes for the meeting held on Tuesday May 11, 2021 be adopted.  
Carried.

**6. Business Arising from the Minutes**

- a. None.

## **7. Financial**

- a. Budget Variance Report
  - Reviewed.

## **8. Reports**

- a. CEO
  - as reported.
  - Additions to report –
  - Quarantine of library materials is no longer required.
  - Discussion of the library going fine free.
- b. Council Representative
  - B. Bridgeman advised the Board of upcoming Official Plan meetings.

## **9. Administrative Issues**

- a. COVID-19 – Reopening Plans

### **Resolution Number 3-06/15/21**

Moved by H. Berninger; Seconded by B. Bridgeman; be it resolved that the Library Board authorizes the CEO at her discretion to work with the municipality under the provincial and health unit guidelines on a reopening plan.

Carried.

- b. Year Three Board Plan
  - Reviewed
- c. WIFI Hotspots
  - CEO is to do further research and report at the next Library Board meeting.
- d. Canada Helps
  - The Library is registered for online donations using the Canada Helps platform.
- e. 20<sup>th</sup> Anniversary Update (August 18, 2001)
  - A. Fairfield, B. Samuel, D. McKee and G. Alloway have been asked to share their memories of the building of the Norma and Miller Alloway Library.
  - Library users have also been asked to share their memories of the last 20 years of library service.
- f. Friends Silent Auction
  - The Friends auction will be held online this year from July 15 to August 19, 2021.

## **10. Policy Development and Review**

- a. Policy/Plan –
  - GF-04 Intellectual Freedom

### **Resolution Number 4-06/15/21**

Moved by B. Bridgeman; Seconded by D. Hayes; be it resolved that the Library Board adopts the policy Intellectual Freedom.

Carried.

-OPCIRC-15 Epidemic/Pandemic

**Resolution Number 5-06/15/21**

Moved by H. Berninger; Seconded by K. Alexander; be it resolved that the Library Board adopts the policy Epidemic/Pandemic.

Carried.

-OPCIRC-18 Reopening Epidemic/Pandemic

**Resolution Number 6-06/15/21**

Moved by B. Bridgeman; Seconded by H. Berninger; be it resolved that the Library Board adopts the policy Reopening Epidemic/Pandemic.

Carried.

**11. New and Unfinished Business**

a. Residential Schools Statement of Support  
-Discussion

b. CEO Performance Appraisal

-V. Duke will collect and compile individual Board members appraisals results. The Board will meet via Zoom to discuss.

**12. Closed Session**

a. None.

**13. Adjournment**

a. Consideration of a resolution to adjourn.

**Resolution Number 7-06/15/21**

Moved by D. Hayes; be it resolved that the meeting adjourn at 2:11 p.m. and the next regular meeting of the Board will be held on Tuesday, August 10, 2021 at 1:00 p.m.

Carried.

CHAIRPERSON:

Val S. [Signature]

SECRETARY:

Cathy Duke

APPROVED:

August 10, 2021