

**THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD**  
***MINUTES - OF THE REGULAR MEETING***  
***Tuesday, October 11, 2022***

A Regular Meeting of the Library Board was held at the Norma and Miller Alloway Library on Tuesday, October 11, 2022 at 1:00 p. m.

**PRESENT:**

Heidi Berninger – Vice-Chairperson  
Barb Bridgeman – Councillor  
Marg Buddo  
Valerie Duke – Chairperson  
Cathy Duck-CEO, Secretary/Treasurer

**ABSENT:**

Doug Crichton  
Donelda Hayes – Councillor

**1. Call to Order**

- a. V. Duke called the meeting to order at 1:03 p.m.

**2. Respect and Acknowledgement Declaration**

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

**3. Adoption of Agenda**

- a. Consideration of a resolution to adopt the Library Board agenda dated October 11, 2022.

**Resolution Number 1-10/11/22**

Moved by M. Buddo; Seconded by H. Berninger; be it resolved that the Library Board agenda be adopted.

Carried.

**4. Disclosure of Interest**

- a. None declared.

**5. Receipt/Adoption of Minutes**

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Monday, September 12, 2022.

**Resolution Number 2-10/11/22**

Moved by H. Berninger; Seconded by M. Buddo; be it resolved that the Library Board minutes for the meeting held on Monday, September 12, 2022 be adopted.  
Carried.

**6. Business Arising from the Minutes**

- a. None.

**7. Financial**

- a. Budget Variance Report  
-Reviewed.

**Resolution Number 3-10/11/22**

Moved by B. Bridgeman; Seconded by H. Berninger to accept the report as presented.  
Carried.

- b. Budget 2023  
-Discussion of Library budgetary needs (CEO succession, programming and collection).

**8. Reports**

- a. CEO  
- as reported.
  
- b. Council Representative  
-B. Bridgeman advised the Board that Council will vote on a revised draft of the Official Plan and if approved it will be forwarded to the District.

**9. Administrative Issues**

- a. Annual Board Plan  
- Reviewed.  
- Board evaluation is deferred to November.

**10. Policy Development and Review**

- Policy/Plan –
- a. OP-11 Room Rental

**Resolution Number 4-10/11/22**

Moved by H. Berninger; Seconded by B. Bridgeman: be it resolved that the Library Board adopt the policy Room Rental as amended.  
Carried.

**11. New and Unfinished Business**

a. Board Assembly Meeting Report (M. Buddo)

-Marg attended the Fall Board Assembly Zoom meeting on September 15th. Eighteen libraries, representing populations of 5000 to 20000 participated.

The slide deck which provides links to interesting information was previously distributed.

The round table discussion covered many topics including, but not limited to, fundraising, Board recruitment and support, public awareness and advocacy, donations, MOU's and partnerships.

**12. Closed Session**

a. None.

**13. Adjournment**

a. Consideration of a resolution to adjourn.

**Resolution Number 5-10/11/22**

Moved by H. Berninger; be it resolved that the meeting adjourn at 1:53 p.m.

Carried.

**CHAIRPERSON:**

*Vadukke*

**SECRETARY:**

*Cathy Buck*

**APPROVED:**

*Nov. 8/22*