

**THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD**  
**MINUTES - OF THE REGULAR MEETING**  
***Monday, September 12, 2022***

A Regular Meeting of the Library Board was held at the Norma and Miller Alloway Library on Monday, September 12, 2022 at 1:00 p. m.

**PRESENT:**

Heidi Berninger – Vice-Chairperson  
Barb Bridgeman – Councillor  
Marg Buddo  
Valerie Duke – Chairperson  
Cathy Duck-CEO, Secretary/Treasurer

**ABSENT:**

Doug Crichton  
Donelda Hayes – Councillor

**GUESTS:**

Derrick Hammond, Chief Administrative Officer, Township of Muskoka Lakes  
Mark Donaldson, Director of Financial Services, Township of Muskoka Lakes

**1. Call to Order**

- a. V. Duke called the meeting to order at 1:00 p.m and welcomed our guests.

**2. Respect and Acknowledgement Declaration**

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

**3. Adoption of Agenda**

- a. Consideration of a resolution to adopt the Library Board agenda dated September 12, 2022.

**Resolution Number 1-09/12/22**

Moved by H. Berninger; Seconded by B. Bridgeman; be it resolved that the Library Board agenda be adopted.  
Carried.

**4. Disclosure of Interest**

- a. None declared.

## **5. Receipt/Adoption of Minutes**

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, August 9, 2022.

### **Resolution Number 2-09/12/22**

Moved by M. Buddo; Seconded by B. Bridgeman; be it resolved that the Library Board minutes for the meeting held on Tuesday, August 9, 2022 be adopted.  
Carried.

## **6. Business Arising from the Minutes**

- a. None.

## **7. Financial**

- a. Budget Variance Report  
-Reviewed.

### **Resolution Number 3-09/12/22**

Moved by B. Bridgeman; Seconded by H. Berninger to accept the report as presented.  
Carried.

- b. Financial Statements 2021

-M. Donaldson provided comments and explanations regarding the Financial Statement. He then provided an opportunity for the Board to ask questions.

## **8. Reports**

- a. CEO  
- as reported.  
Additions to report  
-Fall programming will include Kniterary, Adult Art, Preschool Storytime, Creative Kids, Lego Club and Dinner, Coffee Break, Book Club, Mah Jongg, and PD Days activities.
- b. Council Representative  
-B. Bridgeman advised the Board that a revised draft of the Official Plan will be presented to Council in October.

## **9. Administrative Issues**

- a. Memorandum of Understanding  
-Township staff will update the Memorandum of Understanding between the Township and the Library. The draft will be presented to Council and then the Library Board for approval.
- b. Annual Board Plan  
- Reviewed.

**10. Policy Development and Review**

Policy/Plan –

- a. GOV-05 Committees of the Board

**Resolution Number 4-09/12/22**

Moved by H. Berninger; Seconded by B. Bridgeman: be it resolved that the Library Board adopt the policy Committees of the Board.

Carried.

- b. GOV-07 Board Advocacy

**Resolution Number 5-09/12/22**

Moved by B. Bridgeman; Seconded by H. Berninger: be it resolved that the Library Board adopt the policy Board Advocacy.

Carried.

- c. GOV-09 Board Evaluation

**Resolution Number 6-09/12/22**

Moved by H. Berninger; Seconded by B. Bridgeman: be it resolved that the Library Board adopt the policy Board Evaluation.

Carried.

**11. New and Unfinished Business**

- a. M. Buddo advised the Board of the Ontario Library Services Board Assembly meeting on Thursday, September 15, 2022, 4:00 – 6:00 p.m.

**12. Closed Session**

- a. None.

**13. Adjournment**

V. Duke thanked our guests Derrick Hammond and Mark Donaldson for attending the meeting.

- a. Consideration of a resolution to adjourn.

**Resolution Number 7-09/12/22**

Moved by H. Berninger; be it resolved that the meeting adjourn at 1:58 p.m.

Carried.

CHAIRPERSON:

*V. Duke*

SECRETARY:

*Cathy Duck*

APPROVED:

*Oct. 11/22*