

THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD
MINUTES - OF THE REGULAR MEETING
Tuesday, August 15, 2023

A Regular Meeting of the Library Board was held on Tuesday, August 15, 2023, at 1:00 p. m. at the Norma and Miller Alloway Library, Port Carling, Ontario.

PRESENT:

Barb Bridgeman
Marg Buddo via Zoom
Doug Crichton
Valerie Duke
Mary Ellen McIntyre – Councillor
Cathy Duck-CEO, Secretary/Treasurer

ABSENT:

Heidi Berninger
Deborah Stokes

1. Call to Order

- a. V. Duke called the meeting to order at 1:01 p.m.

2. Respect and Acknowledgement Declaration

“The Muskoka Lakes Public Library acknowledges that these lands and waters are the traditional homeland of the Ojibway (<i>Oh-jib-way</i>) Nation and the Huron /Wendat (<i>Huron/When-dat</i>) Nation and now includes communities from the Mohawk Nation and the Metis (<i>May-tee</i>) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

3. Adoption of Agenda

- a. Consideration of a resolution to adopt the Library Board agenda dated August 15, 2023.

Resolution Number 1-08/15/23

Moved by B. Bridgeman; Seconded by M. McIntyre; be it resolved that the Library Board agenda be adopted.

Carried.

4. Disclosure of Interest

- a. None declared.

5. Receipt/Adoption of Minutes

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, June 13, 2023.

Resolution Number 2-08/15/23

Moved by D. Crichton; Seconded by M. Buddo; be it resolved that the Library Board minutes for the meeting held on Tuesday, June 13, 2023 be adopted.

Carried.

6. Business Arising from the Minutes

- a. None

7. Financial

- a. Budget Variance Expense Report
 - Reviewed.

Resolution Number 3-08/15/23

Moved by B. Bridgeman; Seconded by D. Crichton to accept the report as presented.

Carried.

- b. Draft Financial Statements
 - Consideration of a resolution to adopt the 2022 Draft Financial Statements.

Resolution Number 4-08/15/23

Moved by B. Bridgeman; Seconded by D. Crichton that the 2022 Draft Financial Statements be adopted.

8. Reports

- a. CEO
 - Reviewed.
- b. Council representative
 - M. McIntyre provided the following updates:
 - Dark Sky By-law passed, working on Master Transportation Plan, and Short Term Rentals By-law.

9. Administration

- a. Memorandum of Understanding
 - D. Crichton and B. Bridgeman responded to the MOU draft received from the Municipality with their input of suggested changes.
- b. CEO Work Plan Review
 - C. Duck provided the Board with an update of progress made this year to date.

10. Policy Development and Review

- a. None

11. New and Unfinished Business

- a. Succession Planning Committee update
 - Committee reported on progress to date.
- b. Community Needs Survey
 - The survey closed August 6. One hundred and twenty-three responses were received. V. Duke provided an overview of those responses.

12. Closed Session

- None.

13. Adjournment

a. Consideration of a resolution to adjourn.

Resolution Number 5 – 08/15/23

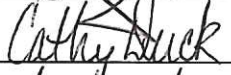
Moved by D. Crichton; Seconded by M. McIntyre: be it resolved that the meeting adjourn at 1:38 p.m. and the next regular meeting of the Board will be held on Monday, September 11, 2023 at 1:00 p.m.

Carried.

CHAIRPERSON:



SECRETARY



APPROVED:

