

**THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD**  
**MINUTES - OF THE REGULAR MEETING**  
**Tuesday, May 16, 2023**

A Regular Meeting of the Library Board was held on Tuesday, May 16, 2023, at 1:00 p. m. at the Norma and Miller Alloway Muskoka Lakes Library, Port Carling, Ontario.

**PRESENT:**

Heidi Berninger  
Barb Bridgeman  
Marg Buddo  
Doug Crichton  
Valerie Duke  
Mary Ellen McIntyre – Councillor  
Deborah Stokes  
Cathy Duck-CEO, Secretary/Treasurer

**1. Call to Order**

a. V. Duke called the meeting to order at 1:03 p.m.

**2. Respect and Acknowledgement Declaration**

“The Muskoka Lakes Public Library acknowledges that these lands and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron/Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

**3. Adoption of Agenda**

a. Consideration of a resolution to adopt the Library Board agenda dated May 16, 2023.

**Resolution Number 1-05/16/23**

Moved by H. Berninger; Seconded by M. McIntyre; be it resolved that the Library Board agenda be adopted.

Carried.

**4. Disclosure of Interest**

a. None declared.

**5. Receipt/Adoption of Minutes**

a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, April 25, 2023.

**Resolution Number 2-05/16/23**

Moved by B. Bridgeman; Seconded by M. Buddo; be it resolved that the Library Board minutes for the meeting held on Tuesday, February 14, 2023 be adopted.

Carried.

## **6. Business Arising from the Minutes**

- a. None

## **7. Financial**

- a. Budget Variance Expense Report  
- Reviewed.

### **Resolution Number 3-05/16/23**

Moved by H. Berninger; Seconded by D. Crichton to accept the report as presented.  
Carried.

## **8. Reports**

- a. CEO  
Reviewed.
  - C. Duck advised the Board that L. MacFarlane is retiring December 29/23.
  - The CEO provided the Board with an update of upcoming summer programs.
- b. Council representative
  - Councillor M. McIntyre updated the Board re: Council approved new enforcement by-law for parking, fire, docking etc. with heavy fines for offenders; discussion of short term rentals planning questionnaire, and the Dark Sky by-law was passed.

## **9. Administrative Issues**

- a. CEO Goals 2023
  - Children's library cards are being planned for summer.
- b. Memorandum of Understanding
  - B. Bridgeman and D. Crichton will form the MOU committee.

## **10. Policy Development and Review**

- Policy/Plan –
- a. OP-20 Information Services

### **Resolution Number 4-05/16/23**

Moved by D. Crichton; Seconded by B. Bridgeman: be it resolved that the Library Board adopt the policy Information Services.

Carried.

## **11. New and Unfinished Business**

- a. Friends AGM – June 6, 2023 at 11:00 a.m.
- b. Discussion of Drag Queen Story times. D. Crichton will provide CBC article to Board.

## **12. Closed Session**

None.

**13. Adjournment**

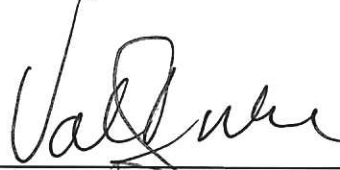
a. Consideration of a resolution to adjourn.

**Resolution Number 5 – 05/16/23**

Moved by H. Berninger; Seconded by M. McIntyre: be it resolved that the meeting adjourn at 1:58 p.m. and the next regular meeting of the Board will be held on Tuesday, May 16, 2023 at 1:00 p.m.

Carried.

**CHAIRPERSON:**



**SECRETARY**



**APPROVED:**

