

The Township of Muskoka Lakes Public Library Board
MINUTES - REGULAR LIBRARY BOARD MEETING
Tuesday June 11, 2024

A Regular Meeting of The Township of Muskoka Lakes Public Library Board was held on Tuesday June 11, 2024 at the Port Carling Branch of the Muskoka Lakes Public Library.

PRESENT:

Heidi Berninger
Barb Bridgeman
Marg Buddo
Doug Crichton
Valerie Duke - Chair
Mary Ellen McIntyre – Councillor
Deborah Stokes
Andrew Whitfield - CEO, Secretary/Treasurer

1. Call to order

a. V. Duke called the meeting to order at 1:03 p.m.

2. Respect and Acknowledgement Declaration

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

3. Adoption of Agenda

a. Consideration of a resolution to adopt the Library Board agenda dated June 11, 2024.

Resolution Number-1-06/11/24

Moved by H. Berninger; Seconded by B. Bridgeman; be it resolved that the Library Board agenda be adopted.

Carried.

4. Disclosure of Interest

a. None declared

5. Receipt/Adoption of Minutes

a. Consideration of a resolution to adopt the Library Board minutes for the Regular Meeting May 14, 2024.

Resolution Number-2-06/11/24

Moved by M. McIntyre; Seconded by M. Buddo; be it resolved that the Library Board minutes for the meeting held on Tuesday May 14, 2024.

Carried.

6. Business Arising from the Minutes

- a. Capital Planning – Update provided by CEO to board on capital planning timelines. Work continues.
- b. VOLT Toolkit Update – Update provided by CEO on VOLT Toolkit update. Work continues and results hope to be shared in the fall.
- c. Library Book Sale – Update provided on the successful Used Book Sale held the first week of June.
- d. Strategic Planning – Update provided on Townships plans and plans for the board’s strategic plan committee to meet in July.

7. Financial

- a. May 2024 Budget Variance Reports - Reviewed
- b. May 2024 Restricted Donations - Reviewed
- c. May 2024 Scotiabank Statements - Reviewed

- d. Consideration of a resolution to accept the financial statements as presented.

Resolution Number-3-06/11/24

Moved by B. Bridgeman; Seconded by H. Benninger; be it resolved that the financial statements be accepted as presented.

Carried.

8. Reports

- a. Council Report - Reviewed
- b. CEO Report – Reviewed
 - CEO to look into streaming services/options. Look to see if any advocacy work has been or is being done.

9. Policy Development and Review

- a. Policy Review Committee Meeting Minutes – June 7, 2024

- b. **Resolution Number-4-06/11/24**
Moved by H. Berninger; Seconded by D. Stokes; be it resolved the Library board adopts the minutes for the meeting held on June 7, 2024.

Carried.

- c. OPINT-01 Internet Usage and Technology / OP-28 - Internet Use and Technology

- d. **Resolution Number-5-06/11/24**
Moved by H. Berninger; Seconded by M. McIntyre; be it resolved that the Library board approve Policy OP-28 - Internet Use and Technology as amended.

Carried.

10. New and Unfinished Business

- a. Facilities update – (HVAC/Bala) – CEO provided update on work the work at the Bala branch. Space was finished and looks great. New HVAC system in the tower at Port Carling.
- b. Friends of the Library update – Update provided by CEO re: Friends of the Library AGM. Wish list was provided to the group. They will review and discuss at their next meeting. There is also a planned meeting for the Auction set for the end of June.
- c. Summer programming preview – Programming preview provided to board by CEO
- d. CEO Workplan Review – CEO reviewed progress of workplan at the 6 month mark.

11. Closed Session

- a. Consideration of a resolution to move in-camera.

Resolution Number 6 - 6/11/2024

Moved by Heidi Berninger; seconded by Mary Ellen McIntyre; be it resolved that the Muskoka Lakes Public Library moves in-camera at 2:46pm for personal matters about an identifiable individual; pursuant to Section 16.1 of the Public Libraries Act, as revised in 2002. Andrew Whitfield left the meeting. Valerie Duke as recording secretary.

Carried

Resolution Number 7 - 6/11/2024

Moved by Heidi Berninger; seconded by Barb Bridgeman; be it resolved that the Muskoka Lakes Public Library Board moves out of camera at 2:55pm.

Carried

12. Adjournment

- a. Consideration of a resolution to adjourn.

Resolution Number 8 – 06/11/24

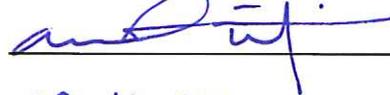
Moved by H. Berninger; Seconded by D. Stokes: be it resolved that the meeting adjourn at 3:07 p.m. and the next regular meeting of the Board will be held on Tuesday, August 13, 2024 at 1:00 p.m.

Carried.

CHAIRPERSON:



SECRETARY



APPROVED:

09.10.24