

THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD
MINUTES - OF THE REGULAR MEETING
Tuesday, August 11, 2020

A Regular Meeting of the Library Board was held virtually on Tuesday, August 11, 2020, at 1:00 p. m. (via Zoom).

PRESENT:

Heidi Berninger – Vice-Chairperson
Barb Bridgeman – Councillor
Marg Buddo
Valerie Duke – Chairperson
Donelda Hayes – Councillor
Cathy Duck-CEO, Secretary/Treasurer

ABSENT:

Kim Alexander

1. Call to Order

- a. V. Duke called the meeting to order at 1:01 p.m.

2. Respect and Acknowledgement Declaration

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

3. Adoption of Agenda

- a. Consideration of a resolution to adopt the Library Board agenda dated August 11, 2020 as amended.

Resolution Number 1-08/11/20

Moved by H. Berninger ; Seconded by D. Hayes; be it resolved that the Library Board agenda be adopted.

Carried.

4. Disclosure of Interest

- a. None declared.

5. Receipt/Adoption of Minutes

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, June 9, 2020.

Resolution Number 2-08/11/20

Moved by B. Bridgeman; Seconded by M. Buddo; be it resolved that the Library Board minutes for the meeting held on Tuesday, June 9, 2020 be adopted.
Carried.

6. Business Arising from the Minutes

- a. The CEO made an inquiry regarding budget line item WSIB being over budget. The Library's WSIB rate has increased and this rate was not part of the current budget projections.

7. Financial

- a. Budget Variance Expense report – The report was reviewed and it was noted that the PLOG (Public Library Operating Grant) has been received from the provincial government. It was also noted that there may be a shortfall in Library revenue this year due to COVID closure.

8. Reports

- a. CEO
As circulated.
- a. Council representative
-Council is working on a new strategic plan and official plan review.
- c. SOLS Trustee Committee Meeting
-Report submitted by K. Alexander.
- d. Strategic Plan Committee Meeting
-Two surveys have been circulated – one to Library Board, Council, Friends of the Library and staff, the other a community needs survey based on Covid restrictions. Two hundred and three surveys were returned by the community. V. Duke will send out the results to all Board members.

9. Administrative Issues

- a. Covid Response/Return to Work/Library Re-opening Plan – Staff continue to make plans for a possible reopening in October once approval is given by Council to open the building.
- b. Year Two Board Plan
-Reviewed and noted that the library auction this year will be a Facebook online auction.

10. Policy Development and Review

- a. OPCIRC-18 – Reopening – Epidemic/Pandemic

Resolution Number 3-08/11/20

Moved by H. Berninger; Seconded by B. Bridgeman; be it resolved that the Muskoka Lakes Public Library Board adopts the policy Reopening-Epidemic/Pandemic as amended.
Carried.

- b. OPCIRC-15 – Epidemic/Pandemic

Resolution Number 4-08/11/20

Moved by B. Bridgeman; Seconded by D. Hayes; be it resolved that the Muskoka Lakes Public Library Board adopts the policy Epidemic/Pandemic.
Carried.

c. OPCIRC – 17

Resolution Number 5-08/11/20

Moved by B. Bridgeman; Seconded by D. Hayes; be it resolved that the Muskoka Lakes Public Library Board adopts the policy Safety, Security and Emergencies in the Library. Carried.

D. Hayes left the meeting at 1:58

11. New and Unfinished Business

- a. The Board expressed their appreciation to staff for doing a great job of serving the public during these challenging times.

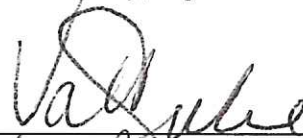
13. Adjournment

- a. Consideration of a resolution to adjourn.

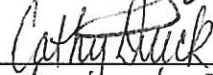
Resolution Number 6-08/11/20

Moved by M. Buddo; be it resolved that the meeting adjourn at 2:03 p.m. and the next regular meeting of the Board will be held on Tuesday, September 15, 2020 at 1:00 p.m. Carried.

CHAIRPERSON:



SECRETARY:



APPROVED:

