

THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD
MINUTES - OF THE REGULAR MEETING
Tuesday, February 11, 2020

A Regular Meeting of the Library Board was held on Tuesday, February 11, 2020, at 1:00 p. m. at the Norma and Miller Alloway Muskoka Lakes Library, Port Carling, Ontario.

PRESENT:

Kim Alexander
Barb Bridgeman – Councillor
Marg Buddo
Valerie Duke – Chairperson
Donelda Hayes – Councillor
Cathy Duck-CEO, Secretary/Treasurer

REGRETS:

Heidi Berninger – Vice-Chairperson

1. Call to Order

- a. V. Duke called the meeting to order at 1:05 p.m.

2. Respect and Acknowledgement Declaration

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

3. Adoption of Agenda

- a. Consideration of a resolution to adopt the Library Board agenda dated February 11, 2020.

Resolution Number 1-02/11/20

Moved by M. Buddo; Seconded by D. Hayes; be it resolved that the Library Board agenda be adopted.

Carried.

4. Disclosure of Interest

- a. None declared.

5. Receipt/Adoption of Minutes

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, January 14, 2020.

Resolution Number 2-02/11/20

Moved by K. Alexander; Seconded by D. Hayes; be it resolved that the Library Board minutes for the meeting held on Tuesday, January 14, 2020 be adopted.

Carried.

6. Business Arising from the Minutes

- a. None.

7. Financial

- a. Budget Variance Expense report – Reviewed.
-The Draft Library budget was reviewed and approved as presented with one amendment.

Resolution Number 3-02/11/20

Moved by M. Buddo; Seconded by K. Alexander; be it resolved that the Library Board Draft Budget be approved as amended to include the addition of line item Education and Training for \$1500.00.

Carried.

- Tentative dates for budget presentations are March 12 – Committee of the Whole, March 24 – Public input, March 31 – Committee of the Whole, April 15 – Budget Adoption

8. Reports

- a. CEO
As circulated.
- The Library has a new logo thanks to the creative talents of graphic designer, Chivon Laval.
-A new program will be taking place on February 22 – Escape Room.

- b. Council representative
-The Township is working on a new strategic plan.

9. Administrative Issues

- a. Bala Hours
- Bala Library will be open year round Tuesday and Thursday, 10-3 and Saturday 10-12 commencing May 19, 2020.

10. Policy Development and Review

- None

11. New and Unfinished Business

- a. Planned Giving Report
-B. Bridgeman reported that the Library can provide tax receipts through the municipality. She provided examples from other libraries that offer estate planned giving.

12. Closed Session

- a. Consideration of a resolution to move in-camera.

Resolution Number 4-02/11/20

Moved by M. Buddo; Seconded by B. Bridgeman; be it resolved that the Muskoka Lakes Public Library Board moves in-camera at 2:27 p.m. for personal matters about an identifiable individual; pursuant to Section 16.1 of the Public Libraries Act, as revised in 2002. . D. Hayes as recording secretary.

Carried

Consideration of a resolution to move out of camera.

Resolution Number 5-02/11/20

Moved by M. Buddo; Seconded by K. Alexander; be it resolved that the Muskoka Lakes Public Library Board moves out of camera at 3:46 p.m.

Carried

Upon moving out of camera the Board did "Rise with no report".

12. Adjournment

- a. Consideration of a resolution to adjourn.

Resolution Number 6-02/11/20

Moved by M. Buddo; be it resolved that the meeting adjourn at 3:47 p.m. and the next regular meeting of the Board will be held on Tuesday, March 10, 2020 at the Norma and Miller Alloway Muskoka Lakes Library – Port Carling at 1:00 p.m.

Carried.

CHAIRPERSON:

V. Duke

SECRETARY:

Cathy Duck

APPROVED:

March 10, 2020