



Development Services Department
Covid-19 Continuity Plan - May 19, 2020
Permits and Inspections Procedure

Building Permit Applications

Building permit applications will continue to be accepted via email bldg@muskokalakes.ca or at the Municipal Office drop box. These applications will be processed and reviewed in accordance with the Ontario Building Code and applicable law.

Curbside Pickup of Issued Permits

The Township of Muskoka Lakes office is closed to the public however, we are offering curbside pickup of issued building permits from March 17th to present date. Please call 705-765-3156 ext 244 to arrange a pickup time.

Building Inspections

Confirmation that a Township of Muskoka Lakes Building Inspector can safely enter a site is required at the time of booking and at the time of the inspection based on the following criteria:

- Worksites must be vacant at the time of inspection;
- Any worksite where Covid-19 is present, an inspection will not be conducted;
- If the inspector has any concerns for their health, an inspection will not be conducted;
- If any supporting documents are required for the inspection they must be provided to the inspector electronically or to be left on site.

When onsite, Inspectors will be assessing the site with the conditions listed above. If any conditions are not satisfactory to the Inspector, an inspection will be re-booked at a later date.

Note: For enclosed inspections such as insulation, heating, plumbing, occupancy or final, etc..., Inspectors will be confirming site conditions as outlined above. If any of these conditions are not met, an inspection will not be available for a minimum of 14 days. If an inspection is needed to finalize or advance a permit, the Building Department may consider Engineer or Architectural reports for compliance with the related item under the Building Code.

Booking Inspections: Email your inspection request to bldg@muskokalakes.ca.

Include:

- Type of Inspection
- Permit Number
- Property Address
- Contact Name and Number.

An inspector will contact you and confirm the conditions above. If you cannot confirm these conditions are met the inspection will not take place.