



Minett Joint Policy Review Steering Committee

Meeting Record
October 25, 2018

1. Welcome and Call to Order

- Chair's remarks and introduction
- Proponent currently not willing to participate in the process, no site visit and no presentation at this time

2. Confirmation of Attendance

- Two members not in attendance (Deb Martin-Downs, Laurie Thomson).
- Staff in attendance included: Scot Weeres, Summer Valentine, David Pink. (CAO Michael Duben and Commissioner Samantha Hastings attended also briefly)

3. Confirmation of Agenda

4. Chair's Opening Comments

Rules of Engagement

- Everyone will get an opportunity to speak. Chair will enforce time limits for individuals to speak
- Chair to generally limit speakers to 5 minutes at any one time, with Chair's discretion
- Committee recommendations to be arrived at by consensus; if consensus cannot be reached, there will be a vote
- The role of alternates was discussed.
 - Scot explained purpose of not inviting them here and that they would have access to all the documentation
- Communications – Committee members should not speak to press. Communications is the job of the Councils.
 - If members are approached the by media, refer them to staff – Scot Weeres particularly.
 - If colleagues or members of the public, MLA for example, approach you, use some caution. It would be inappropriate to specifically talk about the direction of the Committee, but feel free to generally discuss or refer to the topics being discussed.

- A big part of a committee member`s role is to listen to constituents and bring their views to the table.
- Discussion of meeting locations and logistics.
 - See work plan.
- Generally start meetings no earlier than 10:00am; end meetings no later than before 5:00pm
 - meetings of a maximum 4 hours
 - meetings on Thursdays for the most part, but we will be flexible
 - Rotate meetings between Toronto and Muskoka especially during the winter
 - All summer meetings in Muskoka where possible
 - Adjust actual meeting start and end times as needed to assist Committee members to deal with traffic and travel arrangements

5. Short Personal Introductions

6. Terms Of Reference Review

- Communication, members not empowered to speak on behalf of the Committee, particularly to the media
- Can engage your networks in discussions but this is different that dissemination on the activities of the Committee
- Listening, use your networks to gather information, not about positioning

7. Planning Overview

- Would the OPA be approved by the Province or DMM Council? Is it a continuation of the comprehensive review?
- Resort policies – applicability to Minett, Legacy – Doesn't fit within either policy set
- Deerhurst model of monitoring in order to go ahead with residential
- Forward policy set from Deerhurst and conditions for Villas and MIST – How do we deal with additions to the e-binder, just post in the document centre?
- Defining units or travelling public in TML Official Plan
- Members requested that Planning Directors attend all meetings

8. Wrap Up

- Staff to share contacts for all Committee members, email and phone
- Future meetings, will have teleconferencing facilities
- Members were asked to think about what kind of information and resources the Committee needs to move forward

- At the November meeting the Committee will make a list of the needed research.
- At the January meeting staff will present a feasibility analysis on the research and information requested by the Committee.
- Members are invited to make notes of additional documents that are required and information that they may need as they review the e-binder.