

**The Township of Muskoka Lakes Public Library Board**  
**AGENDA - SPECIAL LIBRARY BOARD MEETING**  
**Monday August 18, 2025**

A Special Meeting of The Township of Muskoka Lakes Public Library Board will be held on Monday August 18th at 6pm at the Norma and Miller Alloway Muskoka Lakes Public Library (Port Carling Branch) of the Muskoka Lakes Public Library system. Virtual participation is also welcome. Please reach out to Library CEO for link.

**Mission Statement**

Promote access to a diverse and sustainable collection of library services that evolve with the changing needs of the people of Muskoka Lakes.

**Vision Statement**

To encourage the growth of minds, community, and enjoyment, now and for future generations.

**PRESENT:**

Heidi Berninger  
Barb Bridgeman (Virtual)  
Marg Buddo (Virtual)  
Doug Crichton  
Valerie Duke – Board Chair  
Deborah Stokes  
Andrew Whitfield-CEO, Secretary/Treasurer

**REGRETS:**

Mary Ellen McIntyre – Councillor

**01. Call to order**  
**6:01 PM**

**02. Respect and Acknowledgement Declaration**

“The Muskoka Lakes Public Library acknowledges that these lands and waters are the traditional homeland of the Ojibway Nation and the Huron /Wendat Nation and includes the Wahta Mohawks Nation and communities of the Metis Nation of Ontario. We acknowledge their stewardship throughout the ages.”

**03. Disclosure of Interest**

**04. Adoption of Agenda**

**05. New and Unfinished Business**

- a) BDO Engagement Review – DRAFT – Discussion with Deputy Treasurer Marilyn Jeffrey

Questions arose re: the development fund amounts and how those were/are calculated. CEO and Deputy Treasurer will discuss and an update will be brought to the Board at the next regular meeting.

b) Consideration of a resolution to accept the review engagement report.

**Resolution Number 1 – 08/18/25**

Moved by D. Crichton, Seconded by H. Berninger; be it resolved that the board accepts the BDO independent practitioners review engagement report as presented by Marilyn Jeffrey and Andrew Whitfield. Carried

c) DRAFT MLPL 2026 Operating and 2026 – 2035 Capital Budget Report and discussion

CEO presented the draft budget and discussed 2025 outlook. More updates will be brought to the Board as this process continues.

d) Consideration of a resolution to approve the content and presented figures to be submitted to treasury.

**Resolution Number 2 – 08/18/25**

Moved by H. Berninger; Seconded by M. Buddo; Be it resolved that the CEO has presented the proposed initial budget numbers and that the board approves the content and presented figures to be submitted to treasury for budget process. Carried

**06. Receipt/Adoption of Minutes**

**07. Business Arising from the Minutes**

**08. Financial**

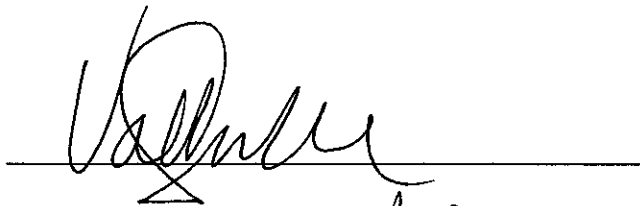
**09. Reports**

**10. Policy Development and Review**

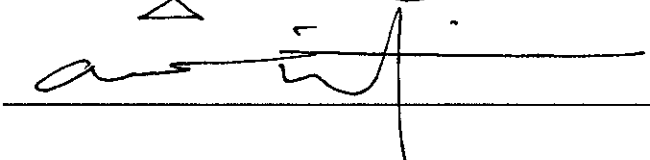
**11. Closed Session**

**12. Adjournment**

CHAIRPERSON:



SECRETARY:



APPROVED: September 16, 2026