

Committee / Board Application Form

The Ontario Human Rights Code prohibits discrimination in employment based on age, creed, disability, family and martial status, gender identity and gender expression, race and related grounds (such as ancestry, ethnicity, religion or place of origin), receipt of public assistance, record of offenses, sex and sexual orientation.

Candidates must be at least 18 years old, a Canadian citizen, and an elector in the Township of Muskoka Lakes.

The following will be taken into consideration when selecting members to a committee or board:

- Related expertise or knowledge in the subject matter
- Previous experience on other boards and committees

Committee or Board you are applying for: * 

Your Name *

Address *

Phone Number *

Email Address *

Qualifications

Are you an eligible elector in the Township of Muskoka Lakes? (resident, owner, or tenant of land or spouse of owner or tenant) *

- ☐ Yes
- ☐ No

Are you a Canadian citizen? *

- ☐ Yes
- ☐ No

Are you at least 18 years of age? *

- ☐ Yes
- ☐ No

Are you employed by the Township of Muskoka Lakes? *

- ☐ Yes
- ☐ No

Are you employed by the Township of Muskoka Lakes Public Library Board? *

- ☐ Yes
- ☐ No

Additional Questions

Have you served on a committee, local board or similar body before? *

- ☐ Yes
- ☐ No

If yes, please provide the committee or local board name and the duration of your participation. *

Describe your volunteer and community involvement experience. *

Describe your skills, knowledge and experience that you would bring to this position. *

Applicants are welcome to attach a resume and/or supporting documentation to assist with the review and decision making process.

PLEASE READ CAREFULLY – CONDITIONS OF APPOINTMENT

Declaration of Pecuniary Interest

The Municipal Conflict of Interest Act requires all members of Council appointed committees or local boards to declare a direct or indirect pecuniary interest in any matter being considered by the committee or local board. The member must complete the Disclosure of Pecuniary Interest Form and submit it to the meeting secretary/Clerk (whichever is applicable) and disclose the interest during the designated portion of the meeting. Members who have declared an interest on any item shall not participate in the discussion of or vote on the item, and shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

Code of Conduct

Council appointed committee and local board members work on behalf of the Township of Muskoka Lakes Council for the members of the public and are required to adhere to the Township of Muskoka Lakes Code of Conduct for Members of Council and Local Boards (with the exception of the Muskoka Lakes Public Library Board). A copy of this Code of Conduct can be found on the Township of Muskoka Lakes website at www.muskokalakes.ca.

APPLICANT’S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that if appointed, falsified statements in this application shall be considered sufficient cause for dismissal. I have read and understand the requirements of me, should I be appointed to a committee or local board, under the Municipal Conflict of Interest Act and under the Township of Muskoka Lakes Code of Conduct for Members of Council and Local Boards.

Applicants Signature *

**Date of submission
(Today's Date) ***

Personal information is collected under the authority of the Municipal Act, 2001 and will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56. Personal information on this form will be used to assess the candidate’s qualifications for appointment to one of the Township’s various committees or boards.