



The Corporation of the Township of Muskoka Lakes

Mayoral Direction No. 001

In accordance with section 284.16 of the Municipal Act, 2001 (the "Act") and section 7 of O. Regulation 530/22, the Mayor shall, on or before February 1 of each year, prepare a proposed budget for the Municipality and provide the proposed budget to Council for its consideration.

Authority: Under Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Sections 284.3 & 284.4 (Direction to Employees) for the purposes of performing the duties under Part VI.1 the Mayor may direct Staff to:

- (a) undertake research and provide advice to the head of council and city council on policies and programs of the City or of the head of council as they relate to the powers and duties under this Part; and
- (b) carry out duties related to the exercise of the power or performance of the duty, including implementing any decisions made by the head of council under this Part.

I, Peter Kelley, Mayor of the Township of Muskoka lakes hereby direct the Chief Administrative Officer and Director of Financial Services/Treasurer to prepare and present the 2026 Mayor's Budget on November 3, 2025, based on Staff Report FIN-2025-017 and feedback received at the September 17, 2025 Special General Finance Committee meeting.

Further, I Peter Kelley, hereby direct the Chief Administrative Officer and Director of Financial Services/Treasurer to make additional changes for administrative purposes, to reflect the most current and up to date information, and with the aim of reducing the overall 2026 levy increase, where possible, focusing on the Budget Drivers identified in report FIN-2025-017.

Mayor Peter Kelley

Dated this 24th day of October, 2025.