

**The Township of Muskoka Lakes Public Library Board**  
**MINUTES - REGULAR LIBRARY BOARD MEETING**  
**March 10, 2026**

A Regular Meeting of The Township of Muskoka Lakes Public Library Board will be held on March 10, 2026 at 1:30pm at the Norma and Miller Alloway Muskoka Lakes Public Library (Port Carling Branch) of the Muskoka Lakes Public Library system.

Present:

Heidi Berninger (virtual)  
Deb Stokes (virtual)  
Val Duke (virtual)  
Mary Ellen McIntyre  
Doug Crichton  
Barb Bridgeman  
Marg Buddo  
Andrew Whitfield

**1. Call to order**

V. Duke called to order at 1:32pm

**2. Respect and Acknowledgement Declaration**

"The Muskoka Lakes Public Library acknowledges that these lands and waters are the traditional homeland of the Ojibway Nation and the Huron /Wendat Nation and includes the Wahta Mohawks Nation and communities of the Metis Nation of Ontario. We acknowledge their stewardship throughout the ages."

**3. Disclosure of Pecuniary Interest**

None declared

**4. Adoption of Agenda**

a. Regular Meeting – March 10, 2026

Consideration of a resolution to adopt the Library Board agenda dated March 10, 2026.

**Resolution Number 1 -03/10/26**

Moved by H. Berninger; Seconded by M. McIntyre; be it resolved that the Library Board agenda be adopted.

Carried.

**5. Receipt/Adoption of Minutes**

a. Moved to April meeting

**6. Business Arising from the Minutes**

- a. Moved to April meeting

**7. Financial**

- a. Moved to April meeting

**8. Reports**

- a. CEO Report – MLPL-2026-001

CEO provided a brief summary of the report and recommendation asked if there were any questions. Prior to a resolution to accept the recommendation the Board elected to discuss the proposals and process in more detail in closed session.

**9. Closed Session**

- a. Consideration of a resolution to move in-camera

**Resolution Number 2 - 03/10/26**

Moved by D. Crichton ; seconded by B. Bridgeman; be it resolved that the Muskoka Lakes Public Library Board moves to closed session at 1:15 p.m. to discuss matters related to MLPL RFP 2026-001 – Library Service & Space Review, including information supplied in confidence by proponents during a competitive procurement process; pursuant to Section 16.1(4) of the Public Libraries Act, 2002.

Carried.

- b. Consideration of a resolution to rise from in-camera

**Resolution Number 3 – 03/10/26**

Moved by H. Berninger; Seconded by B. Bridgeman; be it resolved that the Muskoka Lakes Public Library Board rise from in-camera session at 2:26 p.m. and return to open session.

Carried.

**10. Policy Development and Review**

- a. Moved to April meeting

**11. New and Unfinished Business**

The CEO reported that direction had been provided in closed session regarding the evaluation of proposals for MLPL RFP 2026-001 – Library Service & Space Review.

**Resolution Number 4 – 03/10/26**

Moved by B. Bridgeman; Seconded by H. Berninger; be it resolved that the MLPL Board accept the recommendation as proposed by the Chief Librarian/CEO in Report 2026-001 to award the contract for RFP MLPL 2026-001 to TCI Management Consultants in association with Beth Ross &

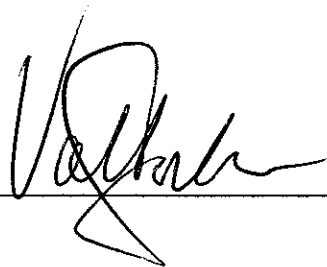
Associates and Stantec, and authorize the Chief Librarian/CEO to finalize the terms of the contract.

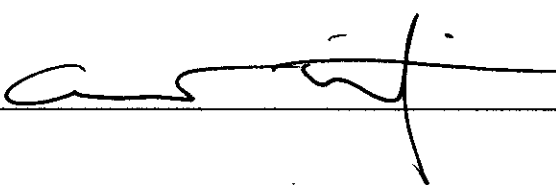
Carried.

**12. Adjournment**

**Resolution Number 5 – 03/10/26**

Moved by H. Berninger; seconded by D. Stokes; be it resolved that the meeting adjourn at 2:30pm and the next regular meeting of the Board will be held on Tuesday, April 14, 2026 at 1:00pm.

Chairperson:  \_\_\_\_\_

Secretary:  \_\_\_\_\_

Approved: Apr 14, 2026 \_\_\_\_\_